

# VINOD GOYAL & ASSOCIATES

## COMPANY SECRETARIES

Office: 109, First Floor, Rishabh Impex Mall, I P Extension, Patparganj  
Delhi 110 092 (Opp. Max Hospital)  
Ph- +91-11-45104789; email: vgoel1977@gmail.com

To,

The Board of Directors

**SAMTEL INDIA LIMITED**

Regd. Office:

1212, 12th Floor, 43 Chiranjiv Tower,  
Nehru Place, New Delhi 110019.

### SECRETARIAL AUDIT REPORT

We have examined the register of members and other registers, records, books and papers of **SAMTEL INDIA LIMITED [ISIN INE538C01017]** (the company) **CIN No.: L31909DL1981PLC426653** as required to be maintained by the company, under the companies Act, 1956, read with the Depositories Act, 1996 and the rules made there under and also various directive issued by the Securities and Exchange board of India(SEBI), in particulars no. D & CC /FITTC/CIR-16/2002 dated 31<sup>st</sup> December, 2002 issued by SEBI and specific format provided by Stock exchange and in pursuant to the report under regulation 55A of SEBI( Depository and participants ) rules, 1996 for the quarter ended on 31<sup>st</sup> December, 2024.

In our opinion and to the best of our knowledge and according to the information and examinations carried out by us and explanation furnished to us by the Company, its officer, agents, we report that in respect of the aforesaid period:

1.	For Quarter Ended	31 <sup>st</sup> December, 2024
2.	ISIN	INE538C01017
3.	Face Value	Rs. 10/- per equity share
4.	Name of the Company	SAMTEL INDIA LIMITED CIN No.: L31909DL1981PLC426653
5.	Registered Office Address	1212, 12th Floor, 43 Chiranjiv Tower, Nehru Place, New Delhi 110019
6.	Correspondence Address	1212, 12th Floor, 43 Chiranjiv Tower, Nehru Place, New Delhi 110019
7.	Telephone & Fax Nos	Tel. No. - 011-40555700 Fax No. - 011-41555006

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8.	E-mail Address	<a href="mailto:prabhatnanda@samtelgroup.com">prabhatnanda@samtelgroup.com</a> <a href="mailto:rkbhalla@samtelgroup.com">rkbhalla@samtelgroup.com</a>
9.	Name of the Stock Exchange where the Company's securities are listed	BSE Limited
10.	Issued Capital	No. of shares: 70,87,943 (including 7,409 partly paid-up equity shares)  % Of total Issued Capital: 100.00%
11.	Listed Capital (at BSE)	No. of shares: 70,87,943 (including 7,409 partly paid-up equity shares)  % Of total Issued Capital: 100.00%
12.	Held in dematerialized form in CDSL	No. of shares: 5,93,464  % Of total Issued Capital: 8.37%
13.	Held in dematerialized form in NDSL	No. of shares: 38,18,701  % Of total Issued Capital: 53.87%
14.	Physical	No. of shares: 26,75,778  % Of total Issued Capital: 37.76%
15.	Total No. of Shares (12+13+14)	No. of shares: 70,87,943 (including 7,409 partly paid-up equity shares)  % Of total Issued Capital: 100.00%
16.	Reasons for difference if any, between (10 & 11), (10 & 15), (11 & 15)	NIL
17.	Certifying the details of changes in share capital during the quarter under consideration as per table below:	

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Particulars***	No. of Shares	Applied/Not Applied for Listing	Listed on Stock Exchanges (Specify Names)	Whether Intimated to CSDL	Whether Intimated to NSDL	In-principle Approval Pending for Stock Exchange (Specify Names)
NIL	NIL	NIL	NIL	NIL	NIL	N.A.

\*\*\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation Conversion, Buyback, Capital Reduction, Forfeiture, any other (to specify)

18.	Register of Members is updated (Yes/No)  If not, updated up to which date	Yes		
19.	Reference of previous quarter with regard to excess dematerialized shares, if any	N. A		
20.	Has the Company resolved the matter Mentioned in point no. 19 above in the current quarter? If not, reason why?	N. A.		
21.	Mention the total number of requests, if any confirmed after 21 days and the total no. of requests pending beyond 21 days with the reason of delay			
Total no. of Demat requests		No. of requests	No. of Shares	Reasons for delay
Confirmed after 21 days		NIL	NIL	N.A.
Pending for more than 21 days		NIL	NIL	N.A.
22.	Name, Telephone No. & Fax No. of the Compliance Officer of the Company	As the earlier Company Secretary has resigned w.e.f. 10 <sup>th</sup> July, 2024 and company is in process to appoint Company Secretary and as compliance officer of the company.		

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23.	Name, Address, Telephone & Fax No. of Certifying CS	Vinod Goyal Proprietor of Vinod Goyal & Associates Company Secretaries Office: 109, First Floor, Rishabh Impex Mall, I P Extension, Patparganj, Delhi 110 092 (Opp. Max Hospital) Ph- +91-11-45104789, Fax no. - NA Email: <a href="mailto:vgoel1977@gmail.com">vgoel1977@gmail.com</a> M. no. FCS-7231
24.	Appointment of common agency for share registry work, if yes (name & address):	MCS Share Transfer Agents Ltd. F-65, 1 <sup>ST</sup> Floor Okhla Industrial Area Phase-1, New Delhi-110020.
25.	Any other details that the auditor may like to provide (e.g., BIFR Company, delisting from SE, Company Changed its name etc.)	N.A.

**FOR VINOD GOYAL & ASSOCIATES**  
**COMPANY SECRETARIES**

**VINOD GOYAL**  
**FCS 7231**  
**CP. no. 22384**  
**UDIN: F007231F004013981**

**Date: 27/02/2025**  
**Place: Delhi**